



Conditions of contract

Your booking in the reservation/booking tool of the Frankfurter Buchmesse (Frankfurt Book Fair) is considered a binding order. Together with your booking, various mandatory data must be provided – including the venue/stage, the commencement and closing time of the event, the content and type of the event, as well as information on the participants and stakeholders of the event (referees, speakers, authors, presenters, etc.). Your booking does not yet constitute the conclusion of a contract. The contract shall not be deemed concluded before your booking has been verified. Upon verification you will receive our written or electronic order confirmation (PDF file) that constitutes the conclusion of the contract.

Frankfurter Buchmesse reserves the right to reject events that are not compatible with the contents of the concept of the programme or when there are reasons to expect that your event may jeopardise the safe and secure progress or the smooth functioning of the Frankfurt Book Fair. Should your event be rejected, you will be informed that we cannot accept your event. Frankfurter Buchmesse further reserves the right to bind the booking of stages and venues to the provision of a security deposit.

The use of the stages and venues is limited to the purposes of the event and to the description specified in the order confirmation, while special consideration is given to the limits of the specified capacity. Changes to events – especially when changes are made regarding the aforementioned mandatory data – must be reported to Frankfurter Buchmesse without delay. Such changes are subject to a re-verification that will be made by Frankfurter Buchmesse.

The slots that can be booked for the stages and venues shall offer an attractive programme and should harmonize with the contents of the concept of the programme of the Frankfurt Book Fair and the individual stages. We therefore reserve the right to cancel or relocate booked slots when circumstances change, even if a confirmation of order has been issued. This applies in particular if the information you have provided on the event is incomplete or inaccurate, or if the specifications of or changes to the information on the event indicate that your event is incompatible with the contents of the concept, or when there are reasons to believe that the event may jeopardise the safe and secure

progress or the smooth functioning of the Frankfurt Book Fair. You may also be asked to postpone a booked slot date and/or to select a stage that is better suited for your event. This request will be made in particular when the capacity limits for the individual stages and venues cannot be guaranteed. Under any circumstances we reserve the right to limit the access to an event due to capacity, security or safety reasons. The assessment of the situation is at the discretion of Frankfurter Buchmesse.

You may, at any time, cancel your booked slot. Please contact us in writing at: servicecenter@book-fair.com. A cancellation fee in the amount of 20% of the event fee will be charged for cancellations before 26th July 2019, the fee for cancellations after 26th July 2019 will amount to 100% of the event fee. If an event has to be cancelled by Frankfurter Buchmesse, event fees already paid will be refunded to the exhibitor, unless the exhibitor has culpably caused the cancellation, e.g. by providing incorrect or incomplete information; in this case, Frankfurter Buchmesse may demand the payment of the event fee as a compensation if the event slot could not be allotted otherwise.

In order to ensure the smooth functioning and the security and safety of the respective event and of the Frankfurt Book Fair as a whole, it is necessary for the exhibitor and for any security personnel that has been engaged by Frankfurter Buchmesse to cooperate closely with Frankfurter Buchmesse and its security staff and to provide the security staff with all information that is relevant to the event and its safety and security. Frankfurter Buchmesse shall be informed on request of all advertising activities planned and carried out by the exhibitor regarding the booked event.

Please note that the public, including the press, are permitted to attend all events on the booked stages and venues.

All contractual relationships between the parties shall be governed by German law to the exclusion of the UN Convention on Contracts for the International Sale of Goods. Place of jurisdiction shall be Frankfurt am Main to the extent permitted by law.