

Value-Added Tax – Disclosure of Information



The German Sales Tax legislation (UStG) as amended on 1 January 2011 provides VAT-exempted invoicing of the relevant fair-related services for non-domestic recipients. We are required to collect the information listed below and ensure the storage of the relevant evidence data.

Please send us this document, completed and signed, at the same time as you submit your registration as an exhibitor or co-exhibitor.

If we have not received the requested information before issuing our first invoice, invoices will be sent including VAT.

- 1) Do you represent a business or an entrepreneurial enterprise pursuing commercial activities?
 Yes No

Company Address (Exhibiting Company)

- 2) You registered with us using the following address (please complete):

Company name	Customer number, if known
Contact person	Street
Postcode/Town	PO box
PO box postcode/Town	Country

Please note: the following details refer only to the address of the recipient of the services; invoice addresses which differ from this are not relevant for the tax assessment process.

- 3) You are exhibiting on the booked area and confirm that you are the exhibitor resp. co-exhibitor and, therefore, also the recipient of services:
 Yes No

If you have ticked **Yes**, please submit the following evidence for your organisation's entrepreneurial/ your business status.

For companies with their registered office within the EU:

Please enter the VAT ID number of the recipient of the services:

For companies with their registered office outside the EU:

Please enclose evidence of the corporate status of the exhibitor, e.g. (a copy of):

- extract of the national business register, or
- a letter from your tax authorities that proves you are/your organisation is registered with the inland revenue authorities.

I confirm the accuracy and correctness of the above given information.

Date

Legally binding signature

Name in printed letters

Function

Phone

E-mail

Please send us this form at the same time
as your registration
by fax: +49 (0) 69 2102-286
or by E-mail an vat@buchmesse.de

Questions? +49 (0) 69 2102-180

Company stamp:
