



INFORMATION ON CUSTOMS CLEARANCE AND EORI NO.

General information

Our official [forwarding agent, DSV Solutions GmbH](#), has been managing the transport, handling, and storage of goods for exhibitors at Frankfurter Buchmesse for many years.

Customers are strongly advised to use DSV or another forwarding agent with international expertise in the fair business.

- **We strongly recommend that any customs formalities be discussed and arranged at an early stage, well before the fair.**

Customs applications

For each international exhibitor listed in the Exhibitor Directory, an individual customs application must be completed (this is subject to a fee).

- **For companies organising several exhibitors, this means that, for example, 10 separate customs applications must be submitted for deliveries containing trade fair goods from 10 different exhibitors.**

EORI number

It is mandatory for every exhibitor to have a valid EORI number for customs applications. Good shipped to the exhibition site cannot be cleared without an EORI number!

- **The corresponding application for an EORI number should be submitted well in advance of the fair.**

The EORI number is issued free of charge on application by the German Chief Customs Office in Dresden:

- <https://www.zoll.de/EN/Businesses/Movement-of-goods/Import/Duties-and-taxes/EORI-number/Requesting-EORI-number-amending-operator-particulars/requesting-eori-number-amending-operator-particulars.html>

If an EORI number is not issued in time, the **Messe customs office** only needs proof that the application was submitted (the notification of receipt from the Dresden customs office will suffice).

Customs authorisation

Each exhibitor must also sign a customs authorisation letter and submit it to their appointed forwarding agent. The corresponding form "[Customs authorisation DSV](#)" is available on our website. If you have commissioned another company, please check with them directly.

Types of customs clearance

There are two ways of customs clearance:

Customs clearance for free circulation: With this type of clearance, the exhibition goods are released for free circulation. The exhibitor can then do what he wants with the exhibition goods (sell, give away, donate ...). Import duties (import turnover tax and customs duty, if applicable) are payable on import.

- **This is the most common method of clearance among Book Fair exhibitors because it is the simplest.**

Clearance for temporary use: In exceptional cases, clearance for temporary use may be useful. In this case, only a certificate of use is filled out at the time of clearance. The goods are then brought to the fair and only taxed after the fair (if not re-exported).

- **Clearance for temporary use is therefore generally only advisable if a return transport is planned.**