



Security advice 2024

No safety without your cooperation!

- 1** Please ensure that consignments of your exhibits and stand materials are not tampered with during transit; when unpacking please check for items you may not be able to identify. Please mark all consignments clearly with your company name and stand number.
- 2** Please ensure your stand is staffed at all times and is never left unattended.
- 3** Make sure that there are no foreign objects on your stand – when you arrive in the morning, after each absence during the day and at other regular, daily times. Delegate this task to a responsible staff member at your stand.
- 4** Surveillance cameras are in operation around the exhibition site and in the halls. There will be random checks of persons and bags at the entrances to the exhibition grounds. Weapons of all kinds, items resembling weapons and dangerous objects are prohibited on the exhibition site.
- 5** Watch out for briefcases, pieces of luggage or plastic left unattended. Place your wastepaper basket in a position inaccessible to passers-by, i.e. at the back of the stand.
- 6** As far as possible, always lock your cupboards. Locks for bench cabinets can be purchased at the service counters in Hall 4.C.
- 7** Label the fire extinguisher or the spray extinguisher can that you must keep on hand at your stand (see [Technical Regulations](#), 3.2.1.12), with your stand number and the name of the exhibiting company.
- 8** The closing times of the Fair must be strictly adhered to. Exhibitors are expected to start leaving by 7.30 pm and must have left the exhibition site by 8 pm at the latest.

Important security announcements – please take note!

- 1**  Make a note of the code word "Number 89", which will be announced via loudspeaker. Tell all staff members on your stand what they must do if this announcement is made:
 - 1** Look immediately for unidentified objects in front of and on your stand (unattended briefcases, pieces of luggage, packages, etc.) – in wastepaper baskets, behind curtains, in cupboards and such.
 - 2** Try to establish the owner of any unattended items. If this is not possible and the item looks suspicious:
 - 3** Stay calm.
Inform the exhibition site police by phoning +49 (0) 69 7575-6555 or +49 (0) 69 755-11310 State your hall, aisle and stand number. If you have no telephone at hand, go to the hall supervisor, the nearest information counter or ask to use the phone at a neighbouring stand.
-  As soon as the police or fair organisers ask you via loudspeaker to do so, all staff and visitors must leave the stand immediately and make their way to the outside area by the shortest route.

Before leaving your stand, make sure you secure your property, whilst observing the following instructions:

- / On leaving the stand, do not lock any doors, cupboards or drawers.
- / Take with you or secure portable cashboxes and/or notebooks only (movable objects).
- / The stand must be freely accessible to the police at all times, including areas normally used by the stand holders only.

Leave your stand and the hall and ask others in front of your stand and in the aisles to come along. Do not run, keep calm.

Police Station

Hall 4.0 South/West, Operation and Security Center (OSC) Entrance

+49 (0) 69 7575-6555 or +49 (0) 69 755-11310