

# Order form for presentation equipment

**Please note that this form must be submitted by 28.09.2021**

Event year: \_\_\_\_\_ Event number: \_\_\_\_\_

**Contracting party and invoice recipient:**  
(Invoices are always addressed and sent to this contracting party.)

**Messe Frankfurt Venue GmbH**  
V2 Services  
Ludwig-Erhard-Anlage 1  
60327 Frankfurt am Main, Germany  
Phone + 49 69 75 75-0  
www.messefrankfurt.com

**Contact details:**

Company name and legal form:\*

MF customer number:\*

Order number:\*

VAT ID (EU):\*

Tax number (Non-EU):\*

Mobile phone (with country code):

Contact person:\*

Hall / stand number:\*

Street address:\*

Length:

Postcode / Town/City:\*

Width:

Country:\*

Area:

Email address:\*

\* The fields marked with an asterisk are mandatory and must be filled in.

**Your point of contact:**

If you have any questions, please contact:

Media equipment team

Phone:

+49 69 743 066 110

Email:

praesentationstechnik@messefrankfurt.com



37001312



**23-inch screen (16:9)**

Diagonal screen size: 23 inches / 58.4 cm

Screen format: 16:9

Native resolution: 1,920 x 1,080 pixels

Inputs: VGA, DVI-D, DisplayPort

It is not possible to install the device on a floor stand! €225.00

Normal price

Includes delivery, installation and de-installation. Wall bracket and table stand are included in the price. If the screen is to be mounted on the wall, the exhibitor must ensure that the wall's load-bearing capacity is sufficient, and that it is possible to drill holes in the wall for the wall bracket.



37001320



**32-inch screen (16:9)**

Diagonal screen size: 32 inches / 80 cm

Screen format: 16:9

Resolution: Full HD 1,920 x 1,080 pixels

Inputs: HDMI, DVI, USB

Audio: integrated speakers

Floor stand available separately!

€480.00

Includes delivery, installation and de-installation. Wall bracket and table stand are included in the price. If the screen is to be mounted on the wall, the exhibitor must ensure that the wall's load-bearing capacity is sufficient, and that it is possible to drill holes in the wall for the wall bracket.

**Company name and legal form:**
**Customer number:**
**Hall / stand number:**


Includes delivery, installation and de-installation. Wall bracket and table stand are included in the price. If the screen is to be mounted on the wall, the exhibitor must ensure that the wall's load-bearing capacity is sufficient, and that it is possible to drill holes in the wall for the wall bracket.

37001330


**40-inch screen (16:9)**

Diagonal screen size: 40 inches / 101.6 cm

Screen format: 16:9

Resolution: Full HD 1,920 x 1,080 pixels

Inputs: HDMI, DVI-D, VGA, DisplayPort

Audio: integrated speakers (5 W)

Floor stand available separately!

€565.00



Includes delivery, installation and de-installation. Wall bracket and table stand are included in the price. If the screen is to be mounted on the wall, the exhibitor must ensure that the wall's load-bearing capacity is sufficient, and that it is possible to drill holes in the wall for the wall bracket.

37001332


**46-inch screen (16:9)**

Diagonal screen size: 46 inches / 116.84 cm

Screen format: 16:9

Resolution: Full HD 1,920 x 1,080 pixels

Inputs: HDMI, DVI-D, VGA, DisplayPort, USB

Audio: integrated speakers (2x 10 W)

Floor stand available separately!

€655.00



Includes delivery, installation and de-installation. Wall bracket and table stand are included in the price. If the screen is to be mounted on the wall, the exhibitor must ensure that the wall's load-bearing capacity is sufficient, and that it is possible to drill holes in the wall for the wall bracket.

37001336


**55-inch screen (16:9)**

Diagonal screen size: 55 inches / 138.8 cm

Screen format: 16:9

Resolution: Full HD 1,920 x 1,080 pixels

Inputs: HDMI, DVI-D, DisplayPort

Audio Integrated speakers (5 W)

Floor stand available separately!

€1,080.00



Includes delivery, installation and de-installation. Wall bracket and table stand are included in the price. If the screen is to be mounted on the wall, the exhibitor must ensure that the wall's load-bearing capacity is sufficient, and that it is possible to drill holes in the wall for the wall bracket.

37001360


**60-inch screen (16:9)**

Diagonal screen size: 60 inches / 152 cm

Screen format: 16:9

Resolution: Full HD 1,920 x 1,080 pixels

Inputs: HDMI, DVI-D, VGA

Floor stand available separately!

€1,145.00

Company name and legal form:

Customer number:

Hall / stand number:



Includes delivery, installation and de-installation. Wall bracket and table stand are included in the price. If the screen is to be mounted on the wall, the exhibitor must ensure that the wall's load-bearing capacity is sufficient, and that it is possible to drill holes in the wall for the wall bracket.

37001370



**70-inch screen (16:9)**

Diagonal screen size: 70 inches / 178 cm

Screen format: 16:9

Resolution: Full HD 1,920 x 1,080 pixels

Inputs: HDMI, DVI-D, VGA

Floor stand available separately!

€1,520.00



Includes delivery, installation and de-installation.

Wall bracket and floor stand (ScreenLifter LITE with remote control) are included in the price.

37001375



**80-inch screen (16:9)**

Diagonal screen size: 80 inches / 203 cm

Screen format: 16:9

Resolution: Full HD 1,920 x 1,080 pixels

Inputs: HDMI, DVI-D, VGA

Floor stand (ScreenLifter LITE with remote control) included in the price!

€3,355.00



Includes delivery, installation and de-installation. Designer stainless steel floor stand for screens of up to 60 inches in size. Cables are almost entirely concealed by the steel tube and base plate; rear paneling made of powder-coated sheet steel.

37001391



**Designer floor stand for screens up to 60 inches**

Material: stainless steel

Load-bearing capacity: up to approx. 55 kg

W x H x D: 80 x 120-200 x 800 cm (height-adjustable)

Weight: 36 kg

€155.00 €



Includes delivery, installation and de-installation. Designer stainless steel floor stand for screens of up to 70 inches in size. Cables are almost entirely concealed by the steel tube and base plate; rear paneling made of powder-coated sheet steel.

37001395



**Designer floor stand for screens up to 70 inches**

Material: stainless steel

D x W x H: 80 x 150 x 175-210 cm (height-adjustable)

Weight: 75 kg

€290.00 €

Company name and legal form:

Customer number:

Hall / stand number:



37001490



**Battery-powered speaker, including stand**  
Individual battery-powered speakers with wireless microphone and integrated CD player, including stand

Normal price

€420.00



37001500



**Additional wireless microphone**  
Wireless microphone for connection with a sound system

€250.00



37001495



**"mini" sound system set-up**  
2x 80 W compact speaker set with CD player and wired microphone, including speaker stands. Suitable for approx. 20 people.

€505.00



37001496



**"midi" sound system set-up**  
2x 160 W speaker set with CD player and wireless microphone, including speaker stands. Suitable for approx. 100 people.

€1,075.00

Company name and legal form:

Customer number:

Hall / stand number:



37001498



**"maxi" sound system set-up**

4x 160 W speaker set with CD player and wireless microphone, including speaker stands.  
Suitable for approx. 100 people.

Normal price

€1,295.00



37001499



**"Press conference" sound system set-up**

4x 160 W speaker set on stands with 2 wireless microphones, including headset and support for the duration of the press conference.  
Suitable for approx. 250 people.  
Price is only valid for use on one day!

May only be rented for one day. If you require a sound system for multiple days, please choose the "micro", "mini", "midi" or "maxi" sound system!

€850.00



37001452



**Blu-ray player**

Blu-ray player for playing a variety of video and image formats.

Full HD content can also be played.

The price includes a remote control and cables for connecting to the output device.

€120.00



37001450



**DVD player**

DVD player for playing a variety of video and image formats.

The price includes a remote control and cables for connecting to the output device.

€95.00

Company name and legal form:

Customer number:

Hall / stand number:



37001455



Laptop (15.6-inch) as media input device;  
per item

Normal price

€270.00



37001405



**Projection set**

Projection system for smaller, darkened conference rooms without direct sunlight, consisting of a projector with 4,000 ANSI Lumen and a screen, 218 x 123 cm. Only suitable for rooms without ambient light or direct sunlight.

€740.00

Messe Frankfurt Venue GmbH collects and uses the data you provide here to process your order.  
Further information according to article 13 and 14 GDPR please find under [messefrankfurt.com/privacy](https://messefrankfurt.com/privacy).

**I hereby place a binding order.**

☐

This order is subject to our terms and conditions of supply in the attachment.  
Prices are per item or m<sup>2</sup> in € and do not include VAT.



I hereby confirm that I have read and accepted the terms and conditions of supply in the attachment.

Please save this form in PDF form for your own records before sending.



## **Terms and conditions for the supply of audio, video and computer equipment**

### **1. Order placement**

(1) Clicking on the "I hereby place a binding order" button automatically submits a binding order, both from the shopping cart in Messe Frankfurt's Shop for Exhibitor Services and from PDF forms.

### **2. Description of services to be provided**

(1) Messe Frankfurt Venue GmbH shall, on the basis of the order, arrange for the provision of the equipment ordered by the exhibitor. Messe Frankfurt Venue GmbH reserves the right to make partial deliveries. The delivery dates quoted by Messe Frankfurt Venue GmbH are not binding. No claims for damages can be made for delayed delivery or non-delivery.

(2) In order to be able to provide exhibitors with rapid assistance in the event that problems arise, on all days of the event Messe Frankfurt Venue GmbH will operate an emergency stand-by service whose location can be obtained from the hall inspector's office.

During the lease period, the customer is fully liable for the leased equipment and must insure it against all customary risks for its value as new. The customer is liable for the leased equipment for as long as it is in their possession or in the possession of an authorised representative and not solely for the duration of the agreed lease period. No claims of any kind can be asserted until the invoice has been paid in full. Discounts or credits will only be granted and reimbursements made if the leased equipment has a verifiable defect during the lease period for which the customer cannot be held responsible. The customer must give Messe Frankfurt Venue GmbH the opportunity to provide substitute equipment. However, Messe Frankfurt Venue GmbH is under no obligation to supply substitute equipment. In order to uphold their claims, Messe Frankfurt Venue GmbH's customers must give immediate written notification of damage or loss as soon as it is discovered and must assert claims against the carrier – and any other third parties – without delay. The customer must ascertain the damage or loss together with the carrier or third party and forward to Messe Frankfurt Venue GmbH all the documents associated with the measures described above. It is essential for these steps to be taken without delay and for the documents to be sent to Messe Frankfurt Venue GmbH by registered post, so that the insurance claim can be made without problems. Any damage reports submitted more than one month later cannot be accepted. If the goods have not been insured by Messe Frankfurt Venue GmbH, delivery will be effected at the recipient's risk. Please note that the wall bracket for plasma and LCD displays must be fitted by your stand constructor.

### **3. Exclusion of liability**

(1) Messe Frankfurt Venue GmbH is only liable within the limits of its statutory liability and therefore disclaims all liability of any kind in excess thereof for personal injury, property damage or financial losses suffered on the exhibition grounds, including in any buildings. In particular, the following shall be excluded: damage caused by fire, water, explosion, violent attacks, storms or other instances of force majeure, or by theft, burglary, breakdown of supply services (such as electricity, gas, water) and similar causes, as well as damage incurred as a result of the safety and security regulations pursuant to the Messe Frankfurt Venue GmbH General Terms and Conditions. This shall also apply to any grounds or buildings outside the exhibition grounds that are used in connection with the event.

(2) This also applies to damage caused by the general public (in particular, by visitors to the event, other exhibitors, persons acting on their behalf, etc.) or employees and representatives of Messe Frankfurt Venue GmbH or by other circumstances. This includes erroneous information given and measures taken by Messe Frankfurt Venue GmbH, its employees and those acting on its behalf.

### **4. Invoicing**

(1) As a rule, following the close of the trade fair Messe Frankfurt Venue GmbH invoices ordered items based on the duration of rental periods and the charges incurred for operation. These charges include all materials provided on a rental basis, as well as installation and de-installation. Messe Frankfurt Venue GmbH shall be entitled to issue invoices before the performance of services.

(2) The charges listed in the currently valid price list shall be binding upon both parties hereto. Any services that do not appear in the list are not included in the charges stated therein and shall, where applicable, be invoiced separately.

(3) Counterclaims can only be offset if they are undisputed or have been confirmed by a court of law in a final form.

(4) Complaints regarding the non-provision or incomplete provision of ordered items or services must be received by the vendor/supplier involved no later than the first day of the trade fair. Any complaints received thereafter will be disregarded. Hidden transport damage (breakage of material, glass, bulbs) will be acknowledged and replaced within 14 days of delivery; if the glass or bulbs of projection lamps are broken, they will be replaced free of charge within the above period on condition that their protective covering (if one exists) has not been opened.

(5) Messe Frankfurt Venue GmbH will charge a handling fee of €50.00 plus VAT for subsequent changes to the invoice that are necessary as a result of changes to the invoice recipient, address changes etc. This fee will be shown on the modified invoice.

### **5. Cancellation by the customer**

The customer may cancel an order for audio, video and computer equipment by submitting a written cancellation to Messe Frankfurt Venue GmbH no later than 22 calendar days prior to the start of the event, reckoned from the date of receipt. Cancellations can be accepted at later dates only if provision of the respective service(s) – or parts thereof – has not yet commenced. Should Messe Frankfurt Venue GmbH notify the customer that cancellation is not possible because the provision of the ordered services has already commenced, this notification shall be binding. Messe Frankfurt Venue GmbH has no obligation in such cases to prove that work had already commenced at the time the cancellation request was received.

The foregoing provisions shall apply analogously to any changes to the ordered service(s).

### **6. Warranty**

(1) The warranty is subject to statutory provisions unless stipulated otherwise in the following.

(2) The customer is initially only entitled to demand supplementary performance in the form of rectification. The form in which appropriate rectification is provided is at the discretion of Messe Frankfurt Venue GmbH, which may provide replacement at any time. The customer may not assert any other claims, particularly for a reduction in price or cancellation of the contract, unless two attempts at rectification of the same defect have failed.

(3) The warranty does not cover defects incurred by the customer due to natural wear, moisture, intense heat, improper use or improper storage. Similarly, the warranty does not cover reasonable deviations in terms of form, dimensions, colour or types of materials.

(4) The customer undertakes to inform Messe Frankfurt Venue GmbH without delay of any defects and to provide Messe Frankfurt Venue GmbH with the opportunity to respond accordingly.

(5) In the event that the complaint about defects is made too late or reservations regarding known defects were not communicated at the time of acceptance, such warranty claims shall be null and void.

(6) Warranty claims shall also be null and void if the customer makes their own modifications or if they hinder/prevent the assessment/rectification of defects; this generally applies to complaints about defects made after the end of the trade fair regarding defects that occurred or became known during the fair.

## **7. Liability**

Messe Frankfurt Venue GmbH shall be liable without limitation for claims due to injury to life, body or health, breach of guarantees, and for damages that are the result of intent or gross negligence on the part of Messe Frankfurt Venue GmbH, their legal representatives, employees or vicarious agents, as well as any claims resulting from fraudulently concealed defects.

In the event of a breach of cardinal obligations (duties whose fulfilment is of particular importance to the purpose of the agreement and on which the contracting party should be able to rely), Messe Frankfurt Venue GmbH shall only be liable for simple negligence on the part of Messe Frankfurt Venue GmbH, their legal representatives, employees or vicarious agents for such damages as were typical and foreseeable for such contracts. Liability for any other damages caused by simple negligence is excluded. This also applies to indirect damages and consequential damages.

## **8. General conditions**

(1) Both parties to the agreement accept these terms and conditions as integral parts of the agreement binding upon both parties.

(2) Should individual provisions of this agreement be or become invalid, the validity of the remaining provisions shall not be affected. In such a case, both parties to the agreement undertake to replace any invalid provision with a valid provision that most closely achieves the commercial purpose intended by the invalid provision.

(3) Any terms and conditions that may be printed on the customer's enquiries or orders or to which the customer refers will not be accepted by Messe Frankfurt Venue GmbH if they contradict the latter's terms and conditions of supply and payment, even if they have not been specifically rejected.

(4) Provisions that are included in the exhibitor's purchasing or order conditions and which conflict with the agreements of this Contract of Participation shall be void, insofar as Messe Frankfurt Venue GmbH has not given its express written consent to the individual exceptions requested by the exhibitor.

(5) In the event of breaches of the terms contained in the Contract of Participation, Messe Frankfurt Venue GmbH is entitled to pronounce and implement immediate exclusion from the event; any special regulations contained in the various individual conditions remain unaffected.

(6) Messe Frankfurt Venue GmbH is exclusively entitled to enforce its internal regulations within the exhibition grounds, including the right to decide who enters and occupies its exhibition grounds; this also applies to the grounds and buildings outside the exhibition grounds that are used in connection with the event. These regulations also relate to the admittance of third-party companies that have been commissioned by the exhibitor to undertake activities at the exhibition grounds, as well as to the nature, extent and conditions of such activities at the exhibition grounds.

(7) The exhibitor agrees to the storage, processing and/or forwarding of personal data by Messe Frankfurt Venue GmbH – including the use of automatic data processing systems – in accordance with the German Federal Data Protection Act (BDSG) insofar as this is done for business purposes only.

## **9. Place of performance and jurisdiction**

(1) Both parties to the agreement explicitly agree Frankfurt am Main to be the place of performance and jurisdiction for all claims and disputes arising from this agreement.

(2) As a substitute, the special jurisdiction of the place of performance as specified in Section 29 of the German Code of Civil Procedure (Zivilprozessordnung) is deemed agreed, with said place of performance resulting from the nature of the contractual obligation under which the rent is payable at the location of the premises in question.

(3) The court of jurisdiction shall also be Frankfurt am Main in the case of disputed dunning procedures. Once the dunning procedure takes the form of legal proceedings and the competent court of law at the debtor's general place of jurisdiction officially accepts the case, application is to be made for transfer to the competent court of law in Frankfurt am Main.

(4) Furthermore, each party to the agreement is entitled to proceed against the other at the latter's place of residence or business.

(5) The German text and German law shall prevail when interpreting conditions and texts.