

# Registration Collective Exhibition Audio Books



FRANKFURTER  
BUCHMESSE

16 – 20 OCTOBER 2024  
GUEST OF HONOUR ITALY



Please enter your details directly into this PDF.



Make sure to sign it before submitting.



Send us the completed form via e-mail to [servicecenter@buchmesse.de](mailto:servicecenter@buchmesse.de) by **15 May 2024**.

## 01 Company details

Company name (spelling will be used on your stand sign)

Customer number (if known)

Are you a member of Börsenverein?

Yes Membership number Börsenverein: \_\_\_\_\_

No

## 02 Registration Fair Presence

Booking a shelving unit includes the following services:

- Set-up and dismantling of the Collective Exhibition
- Tables and chairs for common use
- 1 shelving unit (H x W: 2 m x 1 m)
- 4 freely positionable shelves for max. 24 titles
- 1 bench cabinet, lighting, power socket and WLAN

- Digital Presence BASIC
- On-site support
- Cloakroom with storage space
- 1 Exhibitor Pass
- Labelling of the shelving unit with company name

For members of Börsenverein:

First shelving unit € 926  
Each additional shelving unit € 886  
Marketing fee incl.

We hereby book  shelving unit(s) (Max. 6 per exhibitor)

Additionally bookable (for members and non-members):

Tablet PC € 795

- 1 x Tablet PC 10,2", 32GB
- WiFi
- 1 x headphones (Audio-Technica ATH-M50x)
- 1 x 3-way safety socket coupling 16A / 230V (Laptop and software are not included.)

For non-members of Börsenverein:

First shelving unit € 1.224  
Each additional shelving unit € 1.165  
Marketing fee € 130

We hereby book  shelving unit(s) (Max. 6 per exhibitor)

Touch Display € 955

- 1 x LCD Touch Display (32", 16:9), FullHD incl. service assembly / disassembly
- 1 wall bracket (rigid), holds up to 60 kg
- 1 HDMI (m) > HDMI (m) – 0,5 m
- 1 x headphones (Audio-Technica ATH-M50x)
- 1 x 3-way safety socket coupling 16A / 230V (Laptop and software not included.)

All prices excl. VAT and incl. obligatory fees.



Please return this page to Frankfurter Buchmesse.



## 03 Registration Digital Presence

The Exhibitor Directory and the Calendar of Events will be further developed for 2024 and expanded to include numerous digital services. Details in [buchmesse.de/en/digital-presence](https://buchmesse.de/en/digital-presence)

Service	PLUS 950 € ○	PRO 600 € ○	ECO 400 € ○	BASIC 0 € ○
Company Profile	√	√	√	√
Events/Sessions	√	√	√	√
Word of Mouth	√	√	√	√
Entry for team members	√	√	√	√
Number of admins	unlimited	15	10	3
Access to views and usage	√	√	√	×
Product/Programme presentation	unlimited	25	10	×
Badge Scan	√	√	√	×
Video calls	√	√	×	×
Upload for marketing materials	unlimited	15	×	×
Premium Profile	√	√	×	×
Top of the list	√	×	×	×
Logo in online hall plan	√	×	×	×
Banner (Web & App)	√	×	×	×
Pop-up profile banner	√	×	×	×

We are not making a decision today and would like to know more about the Digital Presence.

### Contact person Digital Presence

First name \_\_\_\_\_ Surname \_\_\_\_\_ E-mail \_\_\_\_\_

## 04 Exhibitor Passes and other entrance tickets

With the opening of the ticket portals in early summer 2024, the person named here will be able to order and manage Exhibitor Passes and other tickets as well as appoint a substitute as ticket manager.

### Contact person Ticket Manager

First name \_\_\_\_\_  
Surname \_\_\_\_\_  
E-mail \_\_\_\_\_

## 05 Company address

Correspondence in  German  English

Company name \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Street, no. \_\_\_\_\_  
\_\_\_\_\_

Postal code, City \_\_\_\_\_  
Country \_\_\_\_\_  
Telephone \_\_\_\_\_  
E-mail \_\_\_\_\_  
Website \_\_\_\_\_  
VAT number \_\_\_\_\_

### Contact person

The contact person named here will receive the order confirmation and all relevant documents and information about the appearance at Frankfurter Buchmesse.

First name \_\_\_\_\_  
Surname \_\_\_\_\_  
Telephone \_\_\_\_\_ E-mail \_\_\_\_\_

### Contact person at the fair

First name \_\_\_\_\_  
Surname \_\_\_\_\_  
Mobile \_\_\_\_\_ E-mail \_\_\_\_\_



## 06 Debtor address

The invoice will be issued to the address given here.

Same as company address

Correspondence in  German  English

Company name \_\_\_\_\_

Telephone \_\_\_\_\_

E-mail \_\_\_\_\_

E-mail for invoice dispatch \_\_\_\_\_

Street, no. \_\_\_\_\_

**Contact person** (will be printed on the invoice)

First name \_\_\_\_\_

Postal code, City \_\_\_\_\_

Surname \_\_\_\_\_

Country \_\_\_\_\_

## 07 Tax exemption for companies outside of Germany

Exhibitors outside of Germany who are economically active as companies may, under certain conditions, be invoiced without value-added tax. Please provide the following information to enable an appropriate check:

With this registration we confirm that the address of the exhibiting company listed under "05 Company address" is based in an EU country and is registered with the given VAT ID number.

We will submit the relevant certification to [vat@buchmesse.de](mailto:vat@buchmesse.de) as soon as possible.

As a commercially active company with its registered office outside of the EU, we provide with this registration proof of our status as an entrepreneur from the relevant authority.

The exhibiting company is not economically active in terms of VAT and is therefore not eligible for the above-mentioned review.

For more information, please visit [buchmesse.de/en/vat](https://www.buchmesse.de/en/vat).

## 08 Signature

With this registration, we accept the Terms & Conditions of Participation of Frankfurter Buchmesse GmbH, which you can download at [buchmesse.de/en/terms-conditions](https://www.buchmesse.de/en/terms-conditions).

Company name (Please using block letters) \_\_\_\_\_

Name \_\_\_\_\_

Date \_\_\_\_\_ Signature \_\_\_\_\_

## 09 How to submit this form

Please return the **completed, signed and dated form** to us by e-mail: [servicecenter@buchmesse.de](mailto:servicecenter@buchmesse.de)