



Please fill out this form completely.



Make sure to sign the forms  
before submitting.



Send it by **31 March 2025** to:  
**servicecenter@buchmesse.de**

## 01 Company details

Company name

Customer number (if known)

## 02 Registration Workstation (Details and prices on our [website](#).)

### Wednesday, 15.10.2025

Number of Workstations

if possible in hall

### Additionally bookable for the walls at your Workstation:

(Up to 2 wall elements, each 1 m wide, can be used per Workstation)

### Thursday, 16.10.2025

Number of Workstations

if possible in hall

**Shelf unit** (with 4 bookshelves) Quantity

**Graphic wall** Quantity

### Friday, 17.10.2025

Number of Workstations

if possible in hall

## Table sign

Company name

Place of business (country)

## 03 Company address

Correspondence in

German

English

Company name

Postal code, City

Country

Street, no.

E-mail

Website

VAT number (EU only)

## 04 Tax exemption for companies outside of Germany

Exhibitors outside of Germany who are economically active as companies may, under certain conditions, be invoiced without value-added tax.  
Please provide the following information to enable an appropriate check:

With this registration we confirm that the address of the exhibiting company listed under "05 Company address" is based in an EU country and is registered with the given VAT ID number.

We will submit the relevant certification to [vat@buchmesse.de](mailto:vat@buchmesse.de) as soon as possible.

As a commercially active company with its registered office outside of the EU, we provide with this registration proof of our status as an entrepreneur from the relevant authority.

The exhibiting company is not economically active in terms of VAT and is therefore not eligible for the above-mentioned review.

For more information, please visit [buchmesse.de/en/vat](https://www.buchmesse.de/en/vat).



Please return this page to Frankfurter Buchmesse.



## 05 Contacts

### Main contact

All relevant documents and information on participation at Frankfurter Buchmesse will be sent by e-mail to the contact person named here.

First name \_\_\_\_\_

Surname \_\_\_\_\_

E-mail \_\_\_\_\_

### Admin for Frankfurt Connect

First name \_\_\_\_\_

Surname \_\_\_\_\_

E-Mail \_\_\_\_\_

### Admin for the Exhibitor Ticket Portal

First name \_\_\_\_\_

Surname \_\_\_\_\_

E-mail \_\_\_\_\_

### Contact person at the fair

First name \_\_\_\_\_

Surname \_\_\_\_\_

Mobile \_\_\_\_\_

## 06 Debtor address

The invoice will be issued to the address given here.

Same as company address

Correspondence in ☐ German ☐ English

Company name \_\_\_\_\_

Postal code, City \_\_\_\_\_

Country \_\_\_\_\_

Street, no. \_\_\_\_\_

E-mail for sending invoices \_\_\_\_\_

**Contact person** (will be printed on the invoice)

First name \_\_\_\_\_

Surname \_\_\_\_\_

## 07 Signature

With this registration, we accept the Terms & Conditions of Participation of Frankfurter Buchmesse GmbH, which you can download at [buchmesse.de/en/terms-conditions](https://buchmesse.de/en/terms-conditions).

Company name \_\_\_\_\_

Name \_\_\_\_\_

Date \_\_\_\_\_ Signature \_\_\_\_\_

## 08 How to submit this form

Please return the **completed, signed and dated form** to us by e-mail: [servicecenter@buchmesse.de](mailto:servicecenter@buchmesse.de).



Please return this page to Frankfurter Buchmesse.